

Policy Title: Continuing Competency Credit Program Requirements	Policy #: QA-02
Reference Bylaws: Section 95,159, and 162	HPA reference:
Authorization: Board of the CSHHPBC	Date Approved: March 19, 2010
	Date Revised: June 12, 2015

PURPOSE OF THIS POLICY

To outline the required number of continuing competency credits (CCCs) which are required by registrants to maintain their registration status.

To define the reporting cycle for reporting of CCCs.

SCOPE

All Active Registrants, Conditional Active Registrants and Inactive Registrants of the CSHHPBC regardless of work status.

Advanced Competency Certificate holders.

POLICY

Demonstration of continued competency is mandatory for registered members of the College of Speech and Hearing Health Professionals. Registrants are required to collect and report a minimum of 45 hours of continuing competency credits within a three-year cycle. Forty-five CCCs are required for both full and part-time professionals, as members cannot be registered in a part-time capacity.

Of the 45 CCCs that are collected over a 3 year period, a maximum of 15 may be in related topics related to Speech-Language Pathology, Audiology, or Hearing Instrument Dispensing. Registrants may collect all 45 CCCs in their profession, (i.e. all credits may be topics specific to Speech-Language Pathology, Audiology, or Hearing Instrument Dispensing).

Registrants holding advanced competency certificates are required to obtain 4 CCCs for each certificate that they hold. The 4 credits for each advanced certificate may be part of the 45 total credits required.

Audits may be conducted, without notice to a registrant, to ensure the accuracy and truthfulness of the reported CCCs. If during an audit, the Quality Assurance committee finds an inaccuracy or false reporting and is unable to resolve that deficiency by subsequent negotiation with the registrant, the committee may report that finding to the inquiry committee which may in turn investigate the registrant for a breach of the Bylaws.

Policy Title: Continuing Competency Credit Program Requirements	Policy #: QA-02
Reference Bylaws: Section 95,159, and 162	HPA reference:
Authorization: Board of the CSHHPBC	Date Approved: March 19, 2010
	Date Revised: June 12, 2015

Registrants are required to keep proof of activities one year post completion of the 3-year cycle.

Registrants who do not fulfill their CCC submission requirements should refer to Registration Policy -07 Failure to meet CCC requirements.

RELATED CSHHPBC DOCUMENTS

Policy-QA-04 Approved Programs of Study for Advanced Competency Certification
 PROC-QA-01 Continuing Competency Credit Reporting Procedure and Categories
 Policy-R-07 Failure to meet CCC requirements